PRIVACY POLICY

Excel Real Estate Management, Inc, its managers, and its affiliates may collect, retain, disclose, and store Sensitive Personal Information and Personal Information of renters and others (collectively, "Individuals") for purposes of identification, billing, communication, compliance with applicable laws and regulations, and other purposes in line with the services provided to Individuals.

We have instituted the following policy in order to comply with various laws concerning Sensitive Personal Information and Personal Information.

Definitions

Personal Information: Includes information such as name, email address, postal address, phone number, and tax information.

Sensitive Personal Information: Includes any information that, if lost, compromised, or disclosed could result in substantial harm, embarrassment, inconvenience, or unfairness, such as social security number, bank account information, and credit and debit card numbers.

Disclosure

Excel Real Estate Management, Inc will not sell, lease, or trade, an Individual's Sensitive Personal Information. Excel Real Estate Management, Inc will not redisclose an Individual's Sensitive Personal Information, unless:

- the Individual or the Individual's legally authorized representative provides consent to disclosure;
- the disclosure completes a transaction requested or authorized by the Individual or the Individual's legally authorized representative;
- the disclosure is required by state law, federal law, or municipal ordinance; or the disclosure is required pursuant to a valid warrant or subpoena.

<u>Storage</u>

In circumstances where Excel Real Estate Management, Inc retains Personal Information and Sensitive Personal Information, it shall use a reasonable standard of care to store, transmit, and protect from disclosure any paper or electronic Personal Information and Sensitive Personal Information collected, including limiting access to those on a need-to-know basis.

Contact Us / Opt-out requests

For questions regarding policies, you may email: sales@excelrem.com. By providing your phone number you agree to Excel Real Estate Management, Inc texting you. Message and data rates may apply. To opt out of text messages, reply STOP to any message and you will be removed from the notifications.